## 9 September 2022

## **New Phone System**

Dear Parents and Carers

There is now an option on our new phone system for parents and carers to leave a message for their child's class. When you ring the school number, you need to choose option 3. This will enable you to leave your message. This message will then be passed to your child's class who will respond when they can.

Please only call reception with a message for class if it is urgent.

You can also always communicate with your child's class via class dojo.

The School Office